

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

[Name]

[Address]

[City and State]

[Telephone Number]

Check Attorney (for) *or* Self Represented

Continue Petitioner/Plaintiff *or*
 Defendant/Respondent *or* Other Parent

SUPERIOR COURT OF CALIFORNIA, COUNTY OF _____
Insert the County Name

Marriage of *check box if applicable*

Petitioner's Name
Petitioner/Plaintiff,

and, or *versus*

Respondent's Name
Defendant/Respondent

) Case No. _____
)
) _____'s LIST OF EXHIBITS,
) *Plaintiff? Defendant? Tell the Court*
) LIST OF WITNESSES, NOTICE OF LIVE
) TESTIMONY, HEARING BRIEF
)
)
) Hearing/Trial Date _____ Time _____
)
) Hearing/Trial Judge's Name _____
)
) Date Petition filed _____

Long Cause Hearing [Post Judgment]
 Trial *Check applicable boxes*

To all parties and to the Honorable _____, Judge:
Insert Name of the Hearing/Trial Judge Assigned

Check applicable boxes, turn to the next page

Petitioner/Plaintiff Defendant/Respondent submits the following List of Exhibits,
 List of Witnesses, Notice of Live Testimony, and Hearing Brief, as is *required of*
both sides ([check local practice](#))

1 INTRODUCTION

2 "Classify" your case for the Judge: **WHAT'S THIS CASE ABOUT? WHAT ARE THE BIG SUBJECTS?**

3 _____
4 _____
5 _____

6 "ISSUES" TO BE RESOLVED BY HEARING OR TRIAL: Disputed Law to Disputed Facts Disputed Law to Undisputed Facts
Check one of the boxes

7 **SUMMARIZE FOR THE JUDGE, IN TEN (10) LINES OR LESS, WHAT YOU ARE GOING TO PROVE (OR, WHAT IT IS THAT YOU INTEND TO PROVE) BY**

8 **THE EVIDENCE:**

9 _____
10 _____
11 _____
12 _____
13 _____
14 _____
15 _____
16 _____
17 _____
18 _____

19 **LIST CALIFORNIA CODE SECTIONS AND CASES THAT SUPPORT YOUR SIDE OF THE CASE, BASED ON YOUR EVIDENCE**

20 _____
21 _____
22 _____
23 _____

24 **DO YOU AND THE OTHER SIDE AGREE AS TO WHAT ANY OF THE "FACTS" ARE? IF YES, WHAT FACTS? IF NO: LEAVE BLANK.**

25 _____
26 _____
27 _____
28 _____

1
2 **DOES THE OTHER SIDE ADMIT TO ANY OF THE FACTS THAT YOU NEED TO PROVE YOUR CASE? IF YES, WHAT FACTS? IF NO: LEAVE BLANK.**

3 _____
4 _____
5 _____
6 _____
7 _____

8 **SUMMARY OF THE EVIDENCE**

9 Do you intend to testify or to call witnesses or to present photographs or to present documents of any kind as Evidence in your case?

10 If your answer is yes to any of the above, which of these types of Evidence will you be presenting to the Court? List in the spaces below:

11 _____
12 _____
13 _____
14 _____

15 List the Names of Your Witnesses – *including* Your Witnesses that will attest to the authenticity of your Exhibits

16
17 My **Main Witnesses** are:

18 **Witness's Name** **Address** **Telephone No.**

- 19 1. _____
20 2. _____
21 3. _____

22 My **Additional Witnesses**, who I will be calling *solely* to back-up the Court's acceptance of my "Exhibits" are:

- 23 4. _____
24 5. _____
25 6. _____

26 **SAFE AT HOME.** On July 1, 1999, the Secretary of State implemented the confidential [Safe at Home Program](#) to help survivors of domestic
27 abuse remain safe once they have escaped an abusive situation. Under this program, each certified participant is assigned a substitute Post Office
28 address to use in place of a home, work or school address, which becomes confidential upon enrollment in the Safe at Home Program. State and
local agencies that maintain public records are required to accept the Safe at Home substitute address

Summarize what you expect each of your Witnesses to say, in Court

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

First Witness listed above when this witness is called and put under oath, I think he or she will say

Lined area for the first witness's testimony, highlighted in light green.

Purpose of this witness's testimony this witness's testimony is important to my case because

Lined area for the purpose of the witness's testimony, highlighted in light blue.

Second Witness listed above when this witness is called and put under oath, I think he or she will say

Lined area for the second witness's testimony, highlighted in light green.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

Purpose of this witness's testimony this witness's testimony is important to my case because

Lined area for writing the purpose of the witness's testimony.

Third Witness listed above when this witness is called and put under oath, I think he or she will say

Lined area for writing what the third witness listed above will say.

Purpose of this witness's testimony this witness's testimony is important to my case because

Lined area for writing the purpose of the witness's testimony.

Now: List Your "Exhibits" – with a short description following Use 1, 2, 3 if you are Plaintiff/Petitioner; use A, B, C if you are Defendant/Respondent

1. _____

will be offered to prove **issue at Hearing or Trial**: _____

2. _____

will be offered to prove **issue at Hearing or Trial**: _____

3. _____

will be offered to prove **issue at Hearing or Trial**: _____

4. _____

will be offered to prove **issue at Hearing or Trial**: _____

5. _____

will be offered to prove **issue at Hearing or Trial**: _____

6. _____

will be offered to prove **issue at Hearing or Trial**: _____

List Your "Exhibits" – with a short description following Use 7, 8, 9 if you are Plaintiff/Petitioner; use G, H, I if you are Defendant/Respondent

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

7.

will be offered to prove **issue at Hearing or Trial**: _____

8.

will be offered to prove **issue at Hearing or Trial**: _____

9.

will be offered to prove **issue at Hearing or Trial**: _____

10.

will be offered to prove **issue at Hearing or Trial**: _____

11.

will be offered to prove **issue at Hearing or Trial**: _____

List Your "Exhibits" – with a short description following Use 7, 8, 9 if you are Plaintiff/Petitioner; use G, H, I if you are Defendant/Respondent

12. _____

will be offered to prove **issue at Hearing or Trial**: _____

13. _____

will be offered to prove **issue at Hearing or Trial**: _____

14. _____

will be offered to prove **issue at Hearing or Trial**: _____

15. _____

will be offered to prove **issue at Hearing or Trial**: _____

16. _____

will be offered to prove **issue at Hearing or Trial**: _____

APPLICATION OF THE LAW TO THE EVIDENCE

This is **YOUR WRITTEN LEGAL ARGUMENT TO THE JUDGE**: Explain *why you win* - why the only natural conclusion to be reached from the law and the evidence is that you are right and the other side is wrong. Refer to the statements you think your Witnesses will say in Court and to the "Exhibits" [the letters, the photos, the bills, the reports and the records] you prepared in advance of the Hearing. Say *why* the Exhibits "speak for themselves." Use the spaces below. Turn the page. Continue: Finish on the pages that follow:

BEGIN YOUR LEGAL ARGUMENT HERE (PAGE 1)

Lined writing area for the legal argument, consisting of 28 horizontal lines.

Continue your legal argument here (Page 3):

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

1 **Conclude your legal argument here (Page 4):**

2
3
4
5
6
7
8
9
10
11
12

13
14
15 Dated: _____, _____

16 Respectfully submitted,

17
18 _____
19 [Signature]

20 _____
21 [Printed Name]

22 **Check** Attorney (for) **or** Self Represented

23 **Continue** Petitioner/Plaintiff

24 Defendant/Respondent **or** Other Parent

25 Flesch Reading Ease 74 Flesch-Kincaid Grade Level 6.0

26 Form by John A. Zorbas, Director, Butte County Public Law Library, Oroville, CA, SBN. 133860. For Readers who are not an attorney:
27 Note: Many seasoned attorneys provide "Unbundled" or "Limited Scope" legal assistance which is something a Self Represented Litigant
28 should seek, if possible, before he or she presents any paper to the Court. (See *Represent Yourself in Court: How to Prepare and Try a
Winning Case 7th ed. (Nolo Press, 2010)* and *Unbundling Your Divorce: How to Find a Lawyer to Help You Help Yourself* (Rev. ed. of *A
Client's Guide to Limited Legal Services*, Nexus Publications, 2006) for information on how to hire an attorney to act as a Legal Coach.
Ask the Law Librarian or the Self Help Center for a list of Attorneys providing "Unbundled Legal Services" in the County where you live
or work.